

DAVENPORT PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF THE AUGUST 20, 2019 MEETING

Board President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, August 20, 2019 in the Small Meeting Room of the Main Library.

Present: Matt Casillas (12:03), Craig Cooper, Tom Engelmann (12:10), Steve Imming, Judie Lance, Amanda Motto (via phone), Naghme Motto (12:03) and Sylvia Roba. Absent: Malavika Shrikhande.

Guest: Laura Genis, FRIENDS of the Davenport Public Library President.

Library Staff: Amy Groskopf, Director; Lexie Reiling, Assistant Director; Jennifer Williams, Operations Manager; Tracy Moore, Development Officer; Jason Orr, IT Supervisor; Kasey Shipley, recorder.

Roba motioned to approve the consent agenda. Lance seconded and all approved.

**Public with Comment:** None.

**FRIENDS Report:** Genis reported the FRIENDS ratified their Investment Policy Statement after working through revisions for a year. They are happy to move forward and plan to address the by-laws next, with a Request For Proposals for investment services after that is complete. Capital Campaign committee work continues with making asks of potential large donors. Genis departed after completing her report.

**Finance Committee:** Engelmann reported the spending of budget looked good.

**Personnel Committee:** A. Motto reported the committee is working on Groskopf's annual evaluation and nothing is needed from the board at this time.

**Advocacy Committee:** No report.

**Director's Report:** The Summer Reading Program trophy will be presented at the September 25 council meeting during the first half hour, 5:30-6PM, and she encouraged the board to attend if available during that time. Updates to the strategic plan were included in her written report. She did hear back from Google on Monday regarding the grant application. Unfortunately, the library's submission has not made it to the next round. Thank you to Shrikhande, Roba and Imming for volunteering at the Fairmount Block Party on Saturday. Groskopf introduced the newly hired IT Supervisor, Jason Orr. Orr has worked at the library as the IT Computer Tech for four years and was promoted to Supervisor. Orr shared he has worked in the IT field since 2002 and has seen many changes. He can't wait to see what the future brings in the field and to the library. The Bernie Sanders presidential campaign came to the Main Library's Large Meeting Room yesterday and the candidate was in attendance. Around 200 attended and we now have a checklist for future campaign visits that includes asking if the candidate will be there so we can be better prepared.

**Council Report:** Groskopf shared items from Meginnis, who was unable to attend today's meeting. She thanked the library for participating in the Party in the Park series. Slattery Park is August 22 and Prairie Heights is September 5. At each park they have had history boards to share information on the park. These have been created in conjunction with a volunteer in Special Collections at the library. They are working on what they will do next year. Meginnis is working on the flood task forces and the Dream Project. The unrestricted funds for the Dream Project are running out quickly, while the restricted funds that must meet income requirements are not being depleted as fast. She is also working with a committee on Census 2020 and the library's role in it.

**New Business:** Roba motioned to approve the memorandum of understanding with the Quad Cities Open Network with a second by Engelmann. Engelmann requested a synopsis of the plan. Groskopf shared that the group is made up of 90 Quad City social service agencies and are creating an information referral service to replace 211 which will be discontinued. The software will allow service providers, including local libraries, a friendly hand-off to other agencies for

case management with the client's permission, or, the resources to share with the client if they'd rather do it themselves. The software will record gaps in unmet needs as well. The group is still working out the phone number that will be published, or if it would be "call your local library". Alternatives in Moline is the fiscal agent and the group is moving towards incorporation as a non-profit. It will be free for now but members will likely have a membership cost in the future. Groskopf does not believe libraries will be expected to pay the membership. This agreement has been reviewed by the attorney for Alternatives. All approved the acceptance of the memorandum of understanding. The second item of New Business is to accept the Fiscal Year 2021 Business Plan for the Library. Engelmann motioned to approve. N. Motto seconded. Discussion included the projections for FY21 and how staff estimated for those tables. The business plan will be as part of the City's budget book for FY21. All approved the business plan.

**Old/Other Business:** Imming noted the September meeting will be held at Fairmount and will send a reminder. If you are in contact with any candidates for mayor or city council positions, please ask about their view of the library.

Board Training: With time left, Groskopf presented FY2019 library use statistics to the board from 12:25-12:45 p.m. Slides in the presentation included circulation statistics and how they differed by locations and material type, number of patrons coming through the gates with Groskopf noting that if they are just going to meeting rooms at the branches they don't pass through the counting device, and program attendance by age group in the buildings.

With no further business, Engelmann motioned to adjourn at 12:47 p.m. Casillas seconded and all approved.

Respectfully submitted,  
Kasey Shipley, recorder